		. 8		
	TIGN RECEIPTION COVERSHEET	Dalles, Tenne	2. POSITION 5-14-019	!
080-95	108 Ja Phus SU	68-1300 TOX Not	ORM SHE SEC HEAD & ENGLES	12 ST
Official Affection	Environment Bagineer/Physical Eclerate/Life Scientist	hendet/Life Scientist	08 0819/1301/ 07	A CHA
A Report Part				
E. ONE A WAY TO ALL TOTAL OF	3	C NAME OF BLCCI	Meaghan Bresnahan	
7. OHGANISATION	et (Ciro emplete ergentational brando	£	Drinking Water Section	
TVINETRECHEMEN ST.	INTAL PROTECTION AGENCY	7		
Region 6	•	T		
Water Division	sion	1. Employing Office Location	a Location	
Safe Drinking	ng Water Branch	1 Organization Cods	VDCB0000	
SOLVE AND CARRIEDS 3	STATUS			
. –	Superview or Manager. Position requires the source of for application of the Geometal Behadule Supervisory Graposition of the Geometal Committee of Supervisory Committee o	er. Position requires the sourcise of supervisory or menagerial responsement Brimton Supervisory Guide (3350) or similar sundaris for mandate.	efica dat emal, et beut, the mining	
3 3	el. Peditan stoco da defiable	770	0(p)(11), bes done not must the COSEC Addubtion of	2 1
D [6] Lead Yoshim lauds Grade Brahadtan G	re-gradie	grafic interval work and master the relationers stage for a wage system and master algebra references re	basemb for egyllenien of Pet 1 of the Work Leader followers 14 specified by them job standards or other	
D [7] Then Land	tion Ta	the lateral work and meets the white	nderen regelmeneren for application of Pert II of the	P
All Other Pa		sbove definitions. This is a non-supe	P	
A STANSON OF THE PARTY OF THE P	CHAINTICATION Louisy-dui die is u population to mangary sporty out perusabas et in managary parpura relating to upperture	s uznarako etakeranet el On majer dudar an 12 Amerikano for velsish i am renpezzibih. Ti 1 and preyenza el publik fireda, esat duta dub	l suppossibilities of this position et il its or genication et he certification in made with the henreleigs that this e or mid saling statements may assystems violations of path	
a Typed Russe and	Tibe of thems date Supervisor	d. Typed Name a	and Title of Second-Lavel Supervisor	
	c.D	Date Signature	Deputy Hung you Hang	tonugenent
,			Dio 15/2	5/22/14
A OFFICIAL CLA	AMERICATION CERTIFICATION: I could the this post	extily that this pophilon has bone chastilled; for published a basienth apply diseatly, our	tion has Bourelus/ING/graded at required by Yills 5, U.S. Cook, is anotherance dark egyly diseasly, consistently with the montapplicable pyblighed searchesis.	arice with
Tale position but	rfiel so promutico potential 💢 K positico pressolut	M R posibles develops at pleased and amployee per present in a product GB-12	geme addheisty, til pelike hat bove	,
A PERSONAL DIRECTOR	E OGE-450 Inquired	afina Tita	A. FLAA Destromantion [NONEXEMPT [] EXEMPTY Characteristics	Stone (
C 1 Moderate D 100 Mg Secretary Characters	C No financial distingues facts regains	District to current house and		
		I Charles	and the many Chamber	1 2
	Di Betramen'i Resouve es Mécagement Datios e D'This position is subject to resouve deux test	w (% of time)	12 Wall	11/14
11. NEMANIES Regional Standardi	8	d for all Divition under greate agn	FEDERAL	-
3 3	is interdisciplinary. The final classification of the person selected to fill it.	The final elastification of the position is determine to fill it.	determined by the	

Environmental Engineer, GS-0819-07 Physical Scientist, GS-1301-07 Life Scientist, GS-0401-07

I. INTRODUCTION:

This position is located in Region 6. The purpose of this position is to perform appropriate professional tasks to accomplish assignments in the subject area.

II. MAJOR DUTIES AND RESPONSIBILITIES:

As an advanced trainee, performs duties related to environmental engineering, physical science or life science to support environmental protection work in a program area (air, water, waste, etc.); a functional area (enforcement, compliance, permitting, etc.); or a cross media effort (environmental justice, etc.).

Performs recurring, well-precedented projects and tasks using standard methods and techniques. Determines the adequacy and accuracy of data and processes, proper preservation and collection of samples and specimens and provides technical assistance where applicable. Reviews and provides comments on program guidance, policy, and regulations to other engineers and scientists within the immediate organization. Prepares documents and briefing materials to support proposed regional actions or decisions.

Provides assistance to other engineers and scientists within the immediate organization by researching technical aspects of EPA laws and regulations. Reviews and analyzes well-established plans, programs and implementing policies and guidance developed by state, local, or tribal governments. Analyzes data and prepares reports regarding state, local and tribal implementation of environmental protection programs. Prepares scientific and technical information for oral briefings, workshops, conferences, seminars, and public hearings to be presented by senior enforcement officers or other engineers and scientists within the unit.

III. FACTORS:

Factor 1, Knowledge Required by the Position Level 1-5, 750 points

Knowledge of and skill in applying professional engineering, physical or biological science theories, principles and methods to determine and/or execute a wide range of developmental assignments involving conventional features and problems, projects, or studies that may include several environmental conditions and varying environmental processes.

Knowledge of applicable environmental laws, regulations, statutes, policies and guidelines sufficient to perform well-precedented and recurring assignments and to determine compliance with federal requirements.

Skill in using standard data gathering and analysis techniques to collect and review technical information on environmental activities and to identify and solve problems of a procedural or factual nature.

Ability to work as a team member, coordinate with peers and superiors, and collaborate on projects.

Ability to communicate effectively, both orally and in writing, to write technical reports and letters and to make presentations to various types of audiences.

Ability to plan work and meet deadlines.

Factor 2, Supervisory Controls Level 2-2, 125 points

The supervisor instructs the employee on assignment objectives and defines its scope, limitations, expected deadlines, and priorities. The employee works independently to carry out assignments within established framework. The supervisor is available to answer questions and provide assistance when the employee encounters problems not covered by instructions or guides. The supervisor reviews completed work closely to verify accuracy and conformance to required procedures and any special instructions. The supervisor reviews findings and conclusions to ensure they are supported by facts. The supervisor typically reviews the more difficult and/or unfamiliar work in greater detail.

Factor 3, Guidelines Level 3-3, 275 points

Guidelines include federal environmental laws, agency regulations, and regional policies and publications, and standard engineering/scientific technical literature that are not always directly applicable to the work and may have gaps in specificity. Precedents are available outlining the preferred approach to more general problems or issues. The employee considers precedents and exercises judgment to research, select, interpret, modify, adapt and apply available guidelines to specific problems or issues.

Factor 4, Complexity Level 4-2, 75 points

The work consists of related tasks that provide experience in the methods, practices, and procedures for environmental protection issues. The employee decides what needs to be done by recognizing differences among a few distinguishable situations and then choosing a course of action from various standard steps, processes, methods, and procedures.

Factor 5, Scope and Effect Level 5-2, 75 points

The work involves performing tasks requiring application of specific standards, methods, and procedures for actions involving complete segments of an assignment or project. The work assists senior staff by relieving them of detailed and routine work, and contributes to the timeliness, reliability, acceptability, and accurate completion of activities.

Factors 6 & 7, Personal Contacts and Purpose of Contacts Level 2B, 75 points

Personal contacts include a wide range of professional and administrative personnel primarily within the agency, but also at other federal agencies, in state and local government, and private industry.

The purpose of contacts is to obtain, clarify, or exchange information and answer basic questions. Contacts involve discussing scientific data and information with people who generally have cooperative attitudes and mutual goals.

Factor 8, Physical Demands Level 8-1, 5 points

The work is primarily sedentary, although some physical effort may be required, e.g., walking, standing, carrying light items such as manuals or briefcases, or driving or traveling by motor vehicle.

Factor 9, Work Environment Level 9-1, 5 points

Work is generally performed in an office setting which is adequately lighted, heated, and ventilated. Occasional field visits are required.

Total Points = 1385

GS-07 = 1355-1600

Regional Standardized Position Description to be used the all Divisions under generic amountment. This position is interdisciplinary. The final classification of the position is determined by the qualifications of the person selected to fill it. By Nam 115-1 for 1256) Navier Ventor to Chalse.	DOME	E. Fill Rich Dudgmation C. Pressectial Disactioner's Form A. Scientistal, Additionally [III] 1 Cow [III] 0008-450 Expelhent [III] 0008-450 Expelhent [III] 2 Complete [III] 2 Co	Mar pada	L. Algandere C. Dake	S. SUPERVECTO CHAINMANTON I certly for this is an occasion statement of the major detain and magnetabilities of this position and its crystate in the statement of the certification of the position of the position of the certification o		 [1] Supervisor or Manager. Position requires the marries of supervisory or narragerial responsibilities that ones, at least, the minimum requirements for application of the General Substitute Supervisory Orden (GSSG) or similar standards for minimum supervisory responsibility specified in other pushion chariffestion security. [1] Supervisor. Position means the definition of Supervisor in 5.13 S.C. 7100(a)(10), but door not meet the allesson angular mass the optimizer of the GSSG. [1] Hanagers set Official. Position master the definition of Management Official in A.U.S.C. 7100(a)(11), but door not meet the GSSG definition of the GSSG. 	A SUPERVIDORY STATUS	P	Ragios 6	L U.S. ZAVIBOIN MAKAT PROTECTION AGENCY	7. OHGANGATION (Give complete organizational breakdown)	S CHEANING THE ALL THE BY POLITION (12	Affording Devices and Engineer Physical Scientist Life Scientist	मि करें देख रिमाई डेटर्ड , इंड- निस्टिंग कर रेख	United Busine Environmental Protection Agracy 1. DUTY LOC 1. DUTY LOC 1. DUTY LOC 2. CLASSIDICATION ACTION: a. Malance of Sarder and One of Sanders's Used to Cloudy this Project 1. DUTY LOC Dailing, Terrary 1. DUTY LOC Dailing, Terrary
oder gesets son	M.	(tA)	derds steht dittedty, son and and employee pr je: GS-12	Signatura Allerand	text the major duties and respectabilities of this position and its close I am responsible. The cardinates it made with the income able to make a substantial processes may complete at. Typed Nature and This of Second Layed Supervise Typey 41: L.— ((10). Or the minimum request the minimum request to minimum request the minimum request to minimum request to a mi	or managarbil responsi initiar manderifi for m OQAX 10), bed door and Micial in A.U.S.C. 710		h, Zhopitaying Omice Location	1 1		•	STANTA ME SHITM Y		Mad Ros	1. DUTY LOCATION Dailing Terrie Checky the Pragion ()
ed by the	LIGHTY THE	a. Fish Determination ("chiek assimption calegory) ("chiek assim	ofly, considerate with the most applicable public grap programs existicizely, this position	00%	This of Stand	rivenes fir appli pirenes a special see replaces visobre care	Avillika shek masa Maraka shekara Maraka shekara Maraka shekara		: Location		<u>-</u>		3440	93	3 21	3
	r year	isertion T D EXCENDITY Re catagory) C Dimension	d applicable public		Arch do	Mosion of Part 1 s selfied by those jo to the application o getful position.	er heat, the sub- ty responsibility is requirement to not many the QII					-	_	(DHE) 09	d Find Co	, Y. X.
	1/61/00/1	I. Putctional Characteristics Code 042	inci standard	5/22/14	Street Land Superview Halles of Street	of the Work Lands to standard or other of Park II of the	specified in other by application of the BG definition of								18 July 2	NUMBER

Environmental Engineer, GS-0819-09 Physical Scientist, GS-1301-09 Life Scientist, GS-0401-09

I. INTRODUCTION:

This position is located in Region 6. The purpose of this position is to perform appropriate professional tasks to accomplish tasks in the subject area.

II. MAJOR DUTIES AND RESPONSIBILITIES:

Performs duties related to environmental engineering, physical science or life science to support environmental protection work in a program area (air, water, waste, etc.); a functional area (enforcement, compliance, permitting, etc.); or a cross media effort (environmental justice, etc.).

Performs tasks using standard methods and techniques. Advises as to the adequacy and accuracy of data and processes, proper preservation and collection of samples and specimens, and provides technical assistance where applicable. Prepares public notices and responds to basic questions concerning EPA policy from interested parties. Reviews program guidance, policy, and regulations and provides comments to other engineers and scientists within the immediate organization. Prepares documents, briefing materials, and draft Federal Register notices to support proposed regional actions or decisions.

Provides assistance to other engineers and scientists by researching technical aspects of EPA laws and regulations. Provides technical support, guidance and advice to state, local or tribal agency personnel on environmental engineering, physical or life science topics. As part of a regional team, identifies basic program needs with state, local or tribal agencies; provides assistance on routine matters pertaining to the development, establishment and continuance of program activities; reviews and analyzes draft regulations and protocols for conformance with requirements; provides technical guidance to state, local or tribal agency officials; coordinates the evaluation of programs for adequacy and accuracy; reviews routine proposals by state, local or tribal agencies and identifies deficiencies and recommends solutions.

Analyzes data and prepares reports regarding state, local and tribal implementation of environmental protection programs. Prepares scientific and technical information for oral briefings, workshops, conferences, seminars, and public hearings attended by senior officials or other engineers and scientists.

III. FACTORS:

Factor 1, Knowledge Required by the Position

Level 1-6, 950 points

Knowledge of and skill in applying engineering, physical, or biological science theories, principles, and methods to determine and/or execute a wide range of assignments involving conventional features and problems, projects, or studies that may include several environmental conditions and varying environmental processes.

Knowledge of applicable environmental laws, regulations, statutes, policies and guidelines sufficient to perform assignments and to determine compliance with federal requirements.

Skill in using data gathering and analysis techniques to collect and review technical information on environmental activities and to identify and solve problems.

Ability to work as a team member, to coordinate with peers and more senior levels, and to collaborate on projects.

Ability to communicate effectively, both orally and in writing to write technical reports and letters and to make presentations to various types of audiences.

Ability to plan work and meet deadlines.

Factor 2, Supervisory Controls

Level 2-3, 275 points

The supervisor or senior staff member outlines assignment and identifies possible problem areas. The incumbent independently plans and carries out assignments in accordance with the guidance provided. Technical assistance is available if necessary. Keeps the supervisor apprised of progress and potential problems. Work is reviewed to determine technical adequacy and effectiveness. Methods used are usually not reviewed.

Factor 3, Guidelines

Level 3-3, 275 points

Guidelines include agency and regional policies, regulations, and publications, and standard technical literature that are not always directly applicable to the work and may have gaps in specificity. Precedents are available outlining the preferred approach to more general problems or issues. The incumbent considers precedents and exercises judgment to research, select, interpret, modify, adapt and apply available guidelines to specific problems or issues.

Factor 4, Complexity

Level 4-3, 150 points

The work consists of different and unrelated processes and methods. The employee analyzes and evaluates subjects, issues and problems related to the assignment, selects the appropriate course of action from many alternatives and conducts technical analysis and field work to achieve desired outcome. The incumbent exercises versatility, judgment, and perception to identify and interpret all relevant factors and develop a plan of action to meet objectives.

Factor 5, Scope and Effect

Level 5-3, 150 points

The purpose of the position is to investigate, analyze, review, plan, and advise on conventional engineering and/or scientific problems or conditions of moderate scope. The incumbent provides advice to state, local or tribal agency officials, industries and EPA management. Work results are critical to the safety, economy, and efficiency of regulated facilities. Problems and situations

encountered also affect the health, social, and economic well-being of nearby communities and the environment.

Factors 6 & 7, Personal Contacts and Purpose of Contacts Level 3b, 110 points

Personal contacts include a wide range of professional and administrative personnel throughout the agency, at other federal agencies, in state and local government, private industry, academia, environmental advocacy groups, private citizens, and in some cases, the media and elected officials in moderately unstructured settings.

The purpose of contacts is to obtain, clarify, or exchange information, and answer basic questions. Contacts involve discussing scientific data and information with people who generally have cooperative attitudes and mutual goals.

Factor 8, Physical Demands

Level 8-1, 5 points

The work is primarily sedentary, although some physical effort may be required, e.g., walking, standing, carrying light items such as manuals or briefcases, or driving or traveling by motor vehicle.

Factor 9, Work Environment

Level 9-1, 5 points

Work is generally performed in an office setting which is adequately lighted, heated, and ventilated. Occasional field visits are required.

Total Points = 1920

1855-2100 points = GS-09

Indiana Personal Con-					The second liverage and the second		
	Argumental Protesting Agency		L DUTY LOCAT Dallas, TX	TOPY		ON KAWINE	11.
	DETTON DESCRIPTION COVERA	(Male of Steadwell I and In	Classify this Position r	1000	6-14-021	4 Arch	CC= 1
L. Lamirican	mary Colaboration	C 100	0. /	26.00			
Max or	m JES for Phys ?	<u>xi, 65-130</u>	0,73000	E. Pay Plan	Not KI		f. CLE
	THE PROPERTY OF	6, 7104		C. PRY COM	d. Geries	o. Gillde	1. 4.46
Official Allocation	Baylronnantal Rogincer/Physi	ical Scientist/Life Scie	intist	G8	0119/1301	11	
4 Separation's					0401		
The same of the sa	a J			<u></u>			<u> </u>
T THE LAND THE	TAL TITLE OF HOSTION (IT MY)		C. HAME OF EMPL	OVER			
7.08CAR0AY	nd letoisectoraps argunizacionel la	reajodewa)	•				
	- · ·		<u></u>				
L U.S. ENVIRO	AND WALK PROTECTION AGENC		1.				
		<u></u>					
Ragion 6							
6.			b. Employing Offi	of recent			
1			L. Circunization Co	ds			
			<u> </u>				
1 MPERVED	MA SIYATE						
for abulic	or or Manager. Position requires the ation of the General Schedule Supervi	merciae of substitution) pary Guide (GBSG) of al	or samples out occupied	Joynami Aldi Maramar	profit inchesign	amuummin req iity specified	ju ogjet.
magistra e	teralitation semberts	•					
	or. Position sepate the definition of du	parvince in S.U.U.C. 710	actification part gover the	L specific the Malada	manı indəfəranışı	يتسيئنك عي ور	illan of the
GESG.	tent Official. Pesision mosts the delin	dian of Maragament Of	Solul in S.U.S.C. 7H	D(4)(11), but de	egypot myout the	G880 define	Lice of
Campouler	of Lieuwar or the shallotter, of Thompre'	bar in 5.U.S.C. 7185 66¥	70£				
C [6] Land Pos	blos leades times perfecting one-grashation Order (W.CHEE) or is under	ile Balon-Vall Svijijk danë muni A minume avrileten avril vilodi	pis ilik midistrik milj Litaria salat mana sa	ang panganga an abi Mananganga an abi	bilehick of Lex	a joje stavajeni i 1 de gaja Mas	is Linnader In der auftrar
Abortions	of the symbolic new system.	-					
O 7] Teen Las	nder. Pasitice feeds a team parlameta	l podanj spedori ali	it cad many the mini	Philips inchigation	ats the opplicati	in of harrill	of the
WLODO.	Positileum. Pastilen, dons not mest ar	وساطعا البرام جمعينات سيال البدري	. The bases		rambi mashim		
		•					
9. SUPERVISO	CENTRICATION Louding Bal	ship is an ancumbe statemen	Laf the major duties to	d respect this then	of Orde positions an	d lin ergiselend	Desir
	a complete grantents in cash observed to the burging grantents in cash observed	Contract val y payment in all Laborates de principe de lac	oblic Sunds, and Chat his	an de sapis angula de la caracia de la c La caracia de la caracia d	100 CO 10	amende Apprile	nic of Long ill
SECTION AND ADDRESS.	est 7 in a la comparation						····
n. Typed Name	and Title of Use added Separation		d. Typed Name a	outy ARA for		KLA! IO).	
			VIOL SHOW was	but when he			
L. Statemen		e. Duie	▲ Signature			£ De	73)
	31 440		Annual State of		۲	1.,	
1	ticel	6/5/	The state of the s	JY V	ע	(c)	5/14
IL OFFICIAL	TARREST NEWTONCATI	ON: I statify that this post	Con has been classified	Amiley or Laterier	thy Tide 1, U.S.	Code, in entrite	110
Promise P	In the U.S. (1980) of Personnel Marteners	ers of, of 130 published state	dends apply directly, ex	actionally with the	west spoilogist		
	har an assuration actuatist Wife	posisiom davelope na piem	und and amplement	arens athir	atedis, this per	Mee her know	-
C This multion			15-12 "				776
Ci This position (pro	consider potential to attent					
Ci This position i	profes (c.) and Disclarer	erm d. "Monthest,	Additional (IA)	e PLEA Dec			ectional
C Tale position to PdV White Day	Iguation c. Canalisi Disclasses F	arm d. "Moutient, i Allocation Th	Labiltiessi ⁿ (IA) is position	A MONEGO	rmiradon APY MEXEM Hish antany)		ectional discussion
C This position in 1935 Blok Day III Low III 2 Mediants	Ignation e. Pleatain Disclaure F III 002-450 Required D 006-278 Required D No Sanadaj disclaure	Allocation The Many be IA's	Life (I (IA) is position ul IA' od	("check every	APT MEXEM Hish enterery) Hive	Code	ectional discussion
C Tale polition in Fig. 1 Low	Ignation c. Pentalal Disclement F III 008-450 Required D 008-273 Required D No Samedal disclement Grane seguired	Allocation The Many be IA's	Life (the pair (EA) is position of	("check every	MPY MEXEM	Code	ectional discussion
Ci This position in 1985 this box If I Low 2 Modernto Ci J High Smoothy Classes Respired: Ci Yea	garties o. / State in Disclause F iii OGE-450 Required D OGE-272 Required D No Sanadaj disclause (acuse capaled	Allocation The Many be IA's	Addition of (IA) is position of IA'ed curvest incremisms	Adepted	MPT MEXEM Hish delegary) Hish D Benefit	PT's Chair Code ve 43	uctional discution
Ci This position in 1965 this base in 1 Low 12 Mediants Ci J High Beauty Cleaner Remired: Ci Yes p throughing	garties o. / State Disclasses F iii 002-450 Required D 005-272 Required No Sanadaj disclasure (gase cappine)	arm d. "Mention, Allocation This temp in IA's I may not but I in Resided to	Life (I (IA) is position ul IA' od	Adepted	APT MEXEM Hish enterery) Hive	PT's Chair Code ve 43	uctional discution
Ci This position in Fig. 1 Low. If I Low. Ci 2 Mediants Ci 1 High Security Cleaners Reminel: Ci Yes p thoughing Unit Code	garties o. / State Disclasses Fill CGE-450 Required CGE-450 Required CGE-450 Required No Standard disclasses type our free our free Market Plantaring Required Discrepance Reserves Management	arm d. "Mention, Allocation This may be IA's I may not be II in Resided to the Resided to	Litelition P (IA) is position id IA'ed ourvest iscuminant i. Classifier's	Adepted	MPT MEXEM Hish delegary) Hish D Benefit	PT's Chair Code ve 43	uctional discution
Ci This position in 1985 this how III Low III Low III 2 Mediants III High Incoming Characteristic II Yes p. thougaining Unit Code 1050	garties o. / State Disclasses F iii 002-450 Required D 005-272 Required No Sanadaj disclasure (gase cappine)	arm d. "Mention, Allocation This may be IA's I may not be II in Resided to the Resided to	Litelition P (IA) is position id IA'ed ourvest iscuminant i. Classifier's	Adepted	MPT MEXEM Hish delegary) Hish D Benefit	PT's Chair Code ve 43	uctional discution
C This position in Fig. 1 Low III. 1 Low III. 1 Low III. 1 Low III. 1 High Incoming Commun. Reminet: C Yes p. thoughting Unit Code 10.50	garties c. / State Disclasses F. M. OGE-450 Required D OGE-272 Required D No Banada disclasses for the day of the continue of	Altocation The Management of t	Additional* (IA) is position if IA'ed current incuminant ii. Classifier's	Cohect complete Cohect complete Cohect complete Cohect complete Cohect c	MPT MEXEM Hish delegary) Hish D Benefit	PT's Chair Code ve 43	uctional discution
Ci This position in 1989 this base in 1 Low in 1989 this base in 1989 the second of the particular in 1989 the particular in 1989 the particular in 1989 in 19	garties o. / State Disclasses P. M. OGE-450 Required D GOG-272 Required D No Sanadaj disclasses for the supplemental Disclasses on the supplemental Discrepance Discrepance Discrepance D This supplemental Discrepance Discrepance Discrepance Discrepance D This supplemental Discrepance Discrepance D This supplemental Discrepance Discrepance Discrepance Discrepance Discrepance Discrepance Discrepance D This supplemental Discrepance D This supplemental Discrepance D This supplemental Discrepance D This supplemental D This supplementa	Altocation The Many to I Altocation The Many to I Altocation The Many to I Altocation The III may not but III in Resided to the Many training I along training	Additional* (IA) is position IA'ed outvoit incuminant i. Classifier's in water generic and	Cohect complete Cohect complete Cohect complete Cohect complete Cohect c	CUN WICE	PT's Chair Code ve 43	uctional discution
Ci This position in 1985 this has Be I Low 12 Mediants 12 Mediants 12 Year Total Code 1050 11. REPARKS Regional Stand This position	garties c. / State Disclasses F. M. OGE-450 Required D OGE-272 Required D No Banada disclasses for the day of the continue of	and fire all Divisions also affection of the	Additional* (IA) is position IA'ed outvoit incuminant i. Classifier's in water generic and	Cohect complete Cohect complete Cohect complete Cohect complete Cohect c	CUN WICE	PT's Chair Code ve 43	uctional discution

Environmental Engineer, GS-0819-11 Physical Scientist, GS-1301-11 Life Scientist, GS-0401-11

I. INTRODUCTION:

This position is located in Region 6. The purpose of this position is to perform appropriate professional work to accomplish tasks in the subject area.

II. MAJOR DUTIES AND RESPONSIBILITIES:

Performs duties related to environmental engineering, physical science or life science to support environmental protection work in a program area (air, water, waste, etc.); a functional area (enforcement, compliance, permitting, etc.); or a cross media effort (environmental justice, etc.).

Assists higher graded engineers/scientist in performing a wide range of administrative, engineering, technical and scientific work associated with the monitoring and reporting of compliance activities by public and private entities on matters concerning air pollution, hazardous materials and toxic substance control and disposal, the preservation and protection of surface and groundwater, and other duties concerned with a broad range of environmental protection responsibilities. Incumbent performs a variety of observations, measurements, computations, compilations and analyses to carry out environmental planning and protection assignments. Incumbent responds to inquiries from public officials, citizens or business representatives concerning the interpretation and application of regulations pertaining to environmental matters.

Performs tasks using standard methods and techniques. Advises as to the adequacy and accuracy of data and processes, proper preservation and collection of samples and specimens, and provides technical assistance where applicable. Prepares public notices and responds to basic questions concerning EPA policy from interested parties. Reviews and provides comments on program guidance, policy, and regulations to other engineers and scientists within the immediate organization. Prepares documents, briefing materials, and draft Federal Register notices to support proposed regional actions or decisions.

Researches technical aspects of EPA laws and regulations. Provides technical support, guidance and advice to state, local or tribal agency personnel on environmental engineering, physical or life science topics. As part of a regional team, identifies basic program needs with state, local or tribal agencies, provides assistance on routine matters pertaining to the development, establishment and continuance of program activities; reviews and analyzes draft regulations and protocols for conformance with requirements; provides technical guidance to state, local or tribal agency officials, coordinates the evaluation of programs for adequacy and accuracy, reviews routine proposals by state, local or tribal agencies and identifies deficiencies and recommends solutions.

Uses analytical methods and techniques to analyze scientific, engineering, legal, environmental protection, and/or environmental management issues. Performs quality control functions by

reviewing and evaluating technical analyses, studies, sampling, or other forms of data processed by others within or outside EPA, for technical adequacy and acceptability. Prepares and disseminates scientific/technical information through oral briefings, written documents, workshop/conference/seminar presentations, and/or public hearings to provide information on significant analytical methods, sampling techniques, etc., related to a specific program, function, or activity.

Reviews and evaluates data submittals and/or requests involving a specific scientific and/or engineering activity/discipline/function (e.g., air pollution modeling, risk assessments, environmental impact statements, etc.). Advises appropriate personnel as to the adequacy/accuracy of data/processes and/or the appropriateness of the request and provides technical assistance where applicable. Plans, coordinates, reviews and/or evaluates studies/investigations and complex problems related to scientific assessments and scientific risk determinations. Provides technical support in the areas of environmental impact analysis and development of approaches for environmental assessments for a variety of environments

III. FACTORS:

Factor 1, Knowledge required by the Position

Level 1-7, 1250 points

Knowledge of and skill in applying a wide range of engineering, physical or biological science theories, principles and methods to execute varied assignments, projects, or studies that may include diverse/complex environmental conditions. Problems encountered demand skill sufficient to modify standard practices, adapt precedents, and make significant departures from existing approaches and techniques

Knowledge of applicable environmental laws, regulations, statutes, policies and guidelines sufficient to perform assignments and to ensure compliance with federal requirements.

Skill in using data gathering and analysis techniques to collect and review technical information on environmental activities and to identify and solve problems.

Ability to work effectively as a team member, coordinating effectively with peers and superiors and collaborating on projects.

Ability to communicate effectively, both orally and in writing to prepare technical reports and letters and make presentations to various types of audiences.

Ability to plan work and meet deadlines.

Factor 2, Supervisory Controls

Level 2-4, 450 points

The supervisor establishes overall objectives and resources available. The supervisor and engineer/scientist jointly develop projects, priorities and deadlines. The engineer/scientist independently plans and carries out assignments, interprets policy, coordinates work with others, resolves most conflicts that arise, and keeps the supervisor informed of far-reaching implications.

Completed work is reviewed from an overall standpoint in terms of feasibility, and effectiveness in meeting requirements.

Factor 3, Guidelines

Level 3-3, 275 points

Guidelines include agency and regional policies, regulations, standard technical literature, agency and regional publications that are not always directly applicable to the work and may have gaps in specificity. Precedents are available outlining the preferred approach to more general problems or issues. The employee considers precedents and exercises judgment to research, select, interpret, modify, adapt and apply available guidelines to specific problems or issues.

Factor 4, Complexity

Level 4-4, 225 points

The work consists of a variety of projects and studies of interrelated issues concerned primarily with the implementation of EPA regulations within assigned functional area. These include planning and executing assessments of site facilities; reviewing and evaluating state enforcement programs; providing advice and assistance to other federal agencies, state, local, and tribal governments, regulated industry, and interest groups and the general public on the regulatory requirements. Decisions on how to proceed are complicated by consideration of different, incomplete, and conflicting information and alternatives and the need to determine the most efficient, effective, and feasible solutions to meet regulatory requirements.

Factor 5, Scope and Effect

Level 5-3, 150 points

The purpose of the position is to investigate, analyze, review, plan and advise on engineering and/or scientific problems or conditions of moderate scope. Work results are critical to the safety, economy and efficiency of regulated facilities. The employee provides advice to state, local or tribal agency officials, industries and EPA management. Problems and situations encountered are often anticipated and can be resolved through modification or adaptation of available technology. The work results affect the efficiency, feasibility, and integrity of various Regional environmental activities and the health, social, and economic well-being of nearby communities and the environment.

Factors 6 and 7, Personal Contacts and Purpose of Contacts Level 3B, 110 points

Personal contacts include a wide range of professional and administrative personnel throughout the agency, at other federal agencies, in state, local, and tribal government, private industry, academia, environmental advocacy groups, public citizens, and in some cases the media and elected officials.

The purpose of contacts is to obtain, clarify, or exchange information, and answer basic questions. Contacts involve discussing scientific data and information with people who generally have cooperative attitudes and mutual goals.

Factor 8, Physical Demands

Level 8-1, 5 points

The work is primarily sedentary, although some physical effort may be required, e.g., walking, standing, carrying light items such as manuals or briefcases, or driving or traveling by motor vehicle.

Factor 9, Work Environment

Level 9-1, 5 points

Work is generally performed in an office setting which is adequately lighted, heated, and ventilated. Occasional field visits are required.

Total Points = 2470

2355-2750 points = GS-11

Chiled Read Section Interests Agency COVERSED TO THE TOTAL TO COVERSED TO THE TOTAL	T DUTA TOCK		DWOWNO	N N N N N N N N N N N N N N N N N N N
11/08: 080 385 for Pray- Sci \$5-1-500, URBN 3F5	O, CHAN ITS	NOT HE	3 (
Official Style of Sty	le Seinaths		en Atae	
	XXXOTANA BO ENVINT			
A CANADAMAGA AND AND AND AND AND AND AND AND AND AN				
7. ORGANIZATION (Cire emplese organizational breakform)	•			
LIS BANICO GENTAL PLOTECTION AGENCY	140			
b, Region 6	•			
r	à. Empioping Office Lucation	no Lucation		
4.	1. Organization Code	8		
FILTH ANDRANGE T				
D) Bepartuser of Manager. Position requires the exercise of aspervisory or strates strated represent for application of the German Solution Departusery Childs (GRSG) or strates strated for mile	visory or marragaziei respec 3) or absalur mandarda for n	eablities hat went, at hour, do minimus requirement minimus separatury responsibility specified in other	s, the minimum records on the control of the contro	in other
Des Superviser. Publica ment die definities of Superviser in A.W.S.C. 7108(XXIII), but den na mark in refebruar replêmmente för applituden of the	C. 7109(t)(10), but does so	r come to reference requi	hamats for queta	27
Astronat Official, Pa	wix 005dail is 5,U.S.C. 7) (40(4)(14).	CORPORATION OF THE PARTY OF THE	ALTER DESIGNATION	also of
[2] [6] Land Publics business busin performing one-grade business work and measures requirements for application of Fact 1 of the West London Conde Byshariem Guide (WLGEG) at its mader a wage system and resets similar articlesses explicatives as apartified by Onces, but assessive or other directives of the applicable pays systems.	od meste die Schichen Tei 1 meste similar ministere ti	sienaets for application o Quiestrate en specifice (of Past 1 of the We Ones, july standard	ti or other
	al sect and many the ar-	1	gaini perition o ar gipteman extent to to	
A CHARLES CONTROLLES CONTROLLES CONTROLLES EN PROCESSOR EN LA CALLA SE ANT ANTICA CONTROLLES CONTRO	mennent of the region duties at the which I are conjectable.	i represidate of the part to rectificate is made with	To exice or parted	
	d. Typed Nume Troy Hill, De	Typed Nume and Title of Second-Level Sup Troy Hill, Deputy ARA for Management	Supervisor mage	
e. Dete	A Signature	とのら	o Date	, a
34. OFFICAL CLASSIFICATION CERTIFICATION: I couly have his purificate the detailed produced at registed by Tibe 5, U.S. Code, in conditions	the purpose and the country of	dry in pention as possible	, U.S. Code, in const	COMPONENT WAY
냭	ti abadardı sorby directiy, se	minorally will be most and	zabie pedijizbea stanie	1800
has no promeden po		and amplique programs of charactly, the position has been	b position in a lac	3
An Designation of Windowski Disciplant Form # ONE_439 Legisland D ONE_278 Reguland	"Mantical, Additional" (IA) Borardin: "Disposition (tuty to [A-bd	A FLSA Determination I NONEXCLAT (TEXEMPT* (*check sample(or onlegary) Administration		Charles to
	is limited to count incumbers	Aftrofesional Class		
Randed Named Repaired		Christian's Signatural of 1811 (1)	" Servator	in liv!
O This peaking is pathed in punden drug spilou (X OF THE STATE OF	MM	100	11/11/4
Regional Standard and Partition Description to be used for all Divisions under genetic extension	idens under genetit un	Office of the Charles		
at of the person spleeted to				
The state of the s				

Environmental Engineer, GS-0819-12 Physical Scientist, GS-1301-12 Life Scientist, GS-0401-12

I. INTRODUCTION:

This position is located in Region 6. The purpose of this position is to perform appropriate professional work to accomplish tasks in the subject area.

II. MAJOR DUTIES AND RESPONSIBILITIES:

Performs duties related to environmental engineering, physical science or life science to support environmental protection work in a program area (air, water, waste, etc.); a functional area (enforcement, compliance, permitting, etc.); or a cross media effort (environmental justice, etc.).

Performs administrative, engineering, technical and scientific work associated with the monitoring and reporting of compliance activities by public and private entities on matters concerning air pollution, hazardous materials and toxic substance control and disposal, the preservation and protection of surface and groundwater, and other duties concerned with a broad range of environmental protection responsibilities. Incumbent performs a variety of observations, measurements, computations, compilations and analyses to carry out environmental planning and protection assignments. Incumbent responds to inquiries from public officials, citizens, or business representatives concerning the interpretation and application of regulations pertaining to environmental matters.

Performs tasks using standard methods and techniques or modifying these, as necessary. Advises as to the adequacy and accuracy of data and processes, proper preservation and collection of samples and specimens, and provides technical assistance where applicable. Prepares public notices and responds to basic questions concerning EPA policy from interested parties. Reviews and provides comments on program guidance, policy, and regulations to other engineers and scientists within the immediate organization. Prepares documents, briefing materials, and draft Federal Register notices to support proposed regional actions or decisions.

Researches technical aspects of EPA laws and regulations. Provides technical support, guidance and advice to state, local, or tribal agency personnel on environmental engineering, physical and/or life science topics. As part of a regional team, identifies basic program needs with state, local, or tribal agencies; provides technical assistance on both routine and non-routine matters pertaining to the development, establishment and continuance of program activities; reviews and analyzes routine proposals, draft regulations and protocols for conformance with requirements; coordinates the evaluation of programs for adequacy and accuracy, identifies deficiencies, and recommends solutions;.

Uses analytical methods and techniques studies a wide range of scientific, engineering, legal, environmental protection, and/or environmental management issues. Performs quality control functions by reviewing and evaluating technical analyses, studies, samplings, or other forms of data processed by others within or outside EPA, for technical adequacy and acceptability.

Prepares and disseminates scientific/technical information through oral briefings, written documents, workshop/conference/seminar presentations, and/or public hearings to provide information on significant analytical methods, sampling techniques, etc., related to a specific program, function, or activity. Reviews and evaluates data submittals and/or requests involving a specific scientific and/or engineering activity/discipline/function (e.g., air pollution modeling, risk assessments, environmental impact statements, etc.). Advises appropriate personnel as to the adequacy/accuracy of data/processes and/or the appropriateness of the request, and provides technical assistance where applicable. Plans, coordinates, reviews and/or evaluates a broad scope of studies/investigations and complex problems related to scientific assessments and scientific risk determinations. Provides technical support in the areas of environmental impact analysis and development of approaches for environmental assessments for a variety of environments

III. FACTORS:

Factor 1, Knowledge Required by the Position

Level 1-7, 1250 points

Broad professional knowledge of and skill in applying a wide range of engineering, physical and/or biological science theories, principles and methods to carry out varied and complex tasks, projects, or studies that may include diverse environmental science or other environmental conditions and processes.

Knowledge sufficient to modify standard practices, adapt precedents, and make significant departures from existing approaches and techniques.

Knowledge of applicable environmental laws, regulations, statutes, policies and guidelines sufficient to perform assignments, and to ensure compliance with federal requirements.

Skill in using data gathering and analysis techniques to collect and review technical information on environmental activities and to identify and solve problems.

Ability to work effectively as a team member, coordinating effectively with peers and superiors and collaborating on projects.

Ability to communicate effectively, both orally and in writing to prepare technical reports and letters and to make presentations to various types of audiences.

Ability to plan work and meet deadlines.

Factor 2, Supervisory Controls

Level 2-4, 450 points

The supervisor establishes overall objectives and resources available. The supervisor and engineer/scientist jointly develop projects, priorities and deadlines. The engineer/scientist independently plans and carries out assignments, interprets policy, coordinates work with others, resolves most of the conflicts that arise, and keeps the supervisor informed of far-reaching implications. Completed work is reviewed from an overall standpoint in terms of feasibility, and effectiveness in meeting requirements.

Guidelines include technical, regulatory, and policy guidelines which are often broad, nonspecific, or inapplicable. The engineer/scientist is required to use resourcefulness and perception based on experienced judgment, to adapt or interpret general guidelines; to deviate from or extend traditional practices, methods, and techniques; or to resolve situations where precedents are not available or not applicable.

Factor 4, Complexity

Level 4-4, 225 points

The work consists of a variety of projects and studies of both unrelated and interrelated issues concerned primarily with the implementation of EPA regulations within assigned functional area. These include planning and executing assessments of site facilities; reviewing and evaluating state enforcement programs; providing advice and assistance to other federal agencies, state, local, and tribal governments, regulated industry, and interest groups and the general public on the regulatory requirements. Decisions on how to proceed are complicated by consideration of different, incomplete, and conflicting information and alternatives and the need to determine the most efficient, effective, and feasible solutions to meet regulatory requirements.

Factor 5, Scope and Effect

Level 5-4, 225 points

The purpose of the position is to investigate, analyze, review, plan and advise on unusual engineering and/or scientific problems or conditions which frequently require original approaches/solutions. Work results are critical to the safety, economy and efficiency of regulated facilities, and the health of the population and environment. The employee provides advice to state, local or tribal agency officials, industries and EPA management. Problems and situations encountered are often unanticipated and must be resolved through modification or adaptation of available precedents.

Factors 6 and 7, Personal Contacts and Purpose of Contacts Level 3C, 180 points

Personal contacts include a wide range of professional and administrative personnel throughout the agency, at other federal agencies, in state, local, and tribal governments, private industry, academia, environmental advocacy groups, public citizens, and in some cases the media and elected officials.

The purpose of contact is to influence or negotiate with others who may be skeptical or uncooperative or whose interests differ with those of the program represented. Issues to be resolved are sensitive or controversial. Contacts are also undertaken to plan, coordinate, or advise on work efforts or resolve operating problems in dealings with others who are working toward mutual goals.

Factor 8, Physical Demands

Level 8-1, 5 points

The work is primarily sedentary, although some physical effort may be required, e.g., walking, standing, carrying light items such as manuals or briefcases, or driving or traveling by motor vehicle.

Factor 9, Work Environment

Level 9-1, 5 points

Work is generally performed in an office setting which is adequately lighted, heated, and ventilated. Occasional field visits are required.

Total Points = 2790

2755-3150 points = GS-12

Extramural Resources Management Duties Checklist

This checidist may be used to identify duties in managing contracts, grants, cooperative agreements, and interagency agreements. It is a tool for identifying duties to be added to position descriptions for positions requiring 25% or more of time on any combination of extramural resources management duties. The checklist may be used as an amendment to position descriptions for positions requiring less than 25% of time on these duties.

Employee Information	Percentage of Time Spent on Extramural
Name: Meaghan Bresnahan V614019/	Resources Management X This position has no extremural resources
Position Number V614020/V614021/V614022	management responsibilities. Total extramural resources management duties
Title: Env Eng / Phys Sci / Life Sci	Total extraurel resources management duties
Series/Grade: 0819/1301/0401-07/09/11/12	occupy 25% to 50% of time. These duties are indicated below and described in the position description.
Organization: Various Divisions	Total addramural resources management duties occupy more than 50% of time. These duties are indicated below and described in the position description.
When this checklist is used as an amendment to a position de Supervisor's Signature Personnel Specialist's Signature	Date 04/19/14
Pre-award: Plane procurements Estimates costs Obtains funding commitments Prepares procurement requests Writes statements of work Reviews statements of work Processes unsolicited proposals Responds to pre-award inquiries Participates in pre-award conferences Conducts technical avaluation of proposals Participates in debriating/protests Other (list)	Monitors management and performance of delivery orders/work assignments after, award Defines acope of work for work assignments Approves payment requests or ACH drawdowns Manages cost-reimbursement contracts Reviews involces Inspects and accepts deliverables Other (list) Close-out: Writes reports on contractor performance, costs, and tasks performed Reconciles payments with work performance Closes out payments Performs cost accounting Provides assistance to Contracting Officer in
Post-award: Properes delivery orders Reviswe contractor work plans	entiting claims Other (list)

Part 2. Grants/Cooperative Agreements Duties	Advises Grants Menagement Office of potential problems/serues
Pre-application/Application:	Participates in decision/actions to ensure
Prepares solicitation for proposals	auccessful project completion and in decisions to
Identifies potential grantees for areas of program	Impose sanctions
emphasis	Approves payments requests of ACH drawdowns
Makes Initial determinations (whether project is	Reviews requests for modifications, additional
procurement or assistance, whether agency has	funding, etc. and makes recommendations to
legal authority, whether applicant is eligible.	Grants Management Office
whather funding is available, etc.)	Negotiates amendments
Provides administrative information to applicants	
Determines appropriateness of applicantes	contracts/change orders (Superfund only)
workplan/activities/budget and compliance with	When necessary, recommends termination of the
regulations and guidelines and negotiates	agreement
changes with applicant	Resolves with Grants Management Office administrative and financial issues
Assists applicant in recoving issues in application	N annimentative and attanced issues
For cooperative agreement, determines	Conducts periodic reviews to ensure compliance with agreement
substantial Federal involvement and develops a	Other (list)
condition for agreement	Outer (list)
Negotiates level of funding	Ny Close-out
Conducts site visits to evaluate program capability	
Serves as resource to Selection Panel Informs applicants of funding decisions	Certifies deliverables were satisfactory and firmsly Provides assistance to recipients and Grants
Junital abblicatie of intend and and the	Management Office to ensure timely cioescut
Other (list)	Becandles sourcest with west performed
Award:	Notifies recipient of class and manisoments
Preparas funding package, including Decision	Reconciles payment with work performed Notifies recipient of disse-out requirements Obtains legal austisance if necessary to recoive Incomplete close-out
Memorandum	incomplete cines-out
Obtains concurrences/approvals	If project is audited, responds to issues and
Reviews/concurs in completed document	ensures recipient complies with audit
Establishes project file	recommendations
Committee project the	Other (list)
Citture (Mat)	
Other (list)	- 1-24
•	•
Project Management/Administration: Monling recipients activities and progress.	Percentage of Time Spont on Grants/Cooperative
Project Management/Administration: Monling recipients activities and progress.	•
Project Management/Administration: Monitors recipients activities and progress Reviews reports and deliverables and notifies	Percentage of Time Spont on Grants/Cooperative Agreements Management:
Project Management/Administration: Monling recipients activities and progress.	Percentage of Time Spont on Grants/Cooperative
Project Management/Administration: Monitors recipients activities and progress Reviews reports and deliverables and notifies recipient of comments	Percentage of Time Spont on Grants/Cooperative Agreements Management:
Project Management/Administration: Monitors recipient—s activities and progress. Reviews reports and deliverables and notifies recipient of comments. Provides technical assistance to recipients.	Percentage of Time Spent on Grants/Cooperative Agreements Management: %
Project Management/Administration: Monitors recipients activities and progress Reviews reports and deliverables and notifies recipient of comments	Percentage of Time Spent on Grants/Cooperative Agreements Management: % Monitors cost management and oversit technical
Project Management/Administration: Monitors recipient—s activities and progress. Reviews reports and deliverables and notifies recipient of comments. Provides technical assistance to recipients. Part 3. Interagency Agreements Daties.	Percentage of Time Spent on Grants/Cooperative Agreements Management: %
Project Management/Administration: Monitors recipient—s activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement:	Percentage of Time Spent on Grants/Cooperative Agreements Management: %
Project Management/Administration: Monitors recipient—s activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 1. Interagency Agreements Daties Pre-Agreement: Plans and negotistes work affort	Percentage of Time Spent on Grants/Cooperative Agreements Management: %
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 1. Interagency Agreements Daties Pre-Agreement: Plans and negotiates work affort Estimates andia	Percentage of Time Spent on Grants/Cooperative Agreements Management; Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic review of Supertund State
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 1. Interagency Agreements Daties Pre-Agreement: Plans and negotiates work affort Estimates andia	Percentage of Time Spent on Grants/Cooperative Agreements Management: 9/0
Project Management/Administration: Monitors recipients activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Plans and negotiates work affort Estimates costs Obtains funding commitments Preparas commitment notice	Percentage of Time Spent on Grants/Cooperative Agreements Management: 9/0
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 1. Interagency Agreements Daties Pre-Agreement: Plans and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scope of work	Percentage of Time Spent on Grants/Cooperative Agreements Management: 9/0
Project Management/Administration: Monitors recipients activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 1. Interagency Agreements Daties Pre-Agreement: Plans and negotiates work affort Estimates costs Obtains funding commitments Preparse commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries	Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic review of Superfund State confracts payment receipts (Superfund only) inspects and accepts deliverables Other (list)
Project Management/Administration: Monitors recipients activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Plane and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences	Percentage of Time Spent on Grants/Cooperative Agreements Management; Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic review of Supertund State contracts payment receipts (Superfund only) Inspects and accepts deliverables Other (list) Close-out:
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Plane and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing	Percentage of Time Spent on Grants/Cooperative Agreements Management; Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic review of Superfund State contracts payment receipts (Superfund only) Inspects and accepts deliverables Other (list) Close-out: Reviews final report Decides on disbursement of equipment
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Plane and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writzs or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement inquiries Coordinates with appropriate staff in developing Independent Government Cost Estimates (IGEs	Percentage of Time Spent on Grants/Cooperative Agreements Management; Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic review of Superfund State contracts payment receipts (Superfund only) Inspects and accepts deliverables Other (flat) Close-out: Reviews final report Decides on disbutsement of equipment Recording payments with work performed
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Plane and negotiates work affort Estimates costs Obtains funding commitments Preparas commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing Independent Government Cost Estimates (IGEs Negotiates and ensures execution of Superfund	Percentage of Time Spent on Grants/Cooperative Agreements Management; Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic review of Superfund State contracts payment receipts (Superfund only) Inspects and accepts deliverables Other (flat) Close-out: Reviews final report Decides on disbutsement of equipment Recording payments with work performed
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Ptans and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scape of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing Independent Government Cost Estimates (IGEs Negotiates and ensures assoution of Superfund State Contracts (Superfund only)	Percentage of Time Spent on Grants/Cooperative Agreements Management; Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic review of Superfund State contracts payment receipts (Superfund only) Inspects and accepts deliverables Other (list) Close-out: Reviews final report Decides on disbutsement of equipment, Recording payments with work performed Reviews Superfund State Contracts to ensure full
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Plane and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement inquiries Coordinates with appropriate staff in developing independent Government Cost Estimates (IGEs Negotiates and ensures association of Superfund State Contracts (Superfund only) Performs technical evaluation of work plan and	Percentage of Time Spent on Grants/Cooperative Agreements Management; Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic review of Superfund State contracts payment receipts (Superfund only) Inspects and accepts deliverables Other (flat) Close-out: Reviews final report Decides on disbutsement of equipment Recording payments with work performed
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 1. Interagency Agreements Daties Pre-Agreement: Ptens and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing Independent Government Cost Estimates (IGEs Negotiates and ensures accountion of Superfund State Contracts (Superfund only) Performs technical evaluation of work plan and budget	Percentage of Time Spent on Grants/Cooperative Agreements Management: Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic raview of Superfund State contracts payment receipts (Superfund only) Inspects and accepts deliverables Other (Mat) Close-out: Reviews final report Decides on disbussement of equipment Reconcites payments with work performed Reviews Superfund State Contracts to ensure full reinstansement (Superfund only) Cartifles deliverables
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Ptane and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notics Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing Independent Government Cost Estimates (IGEs Negotiates and ensures assocition of Superfund State Contracts (Superfund only) Performs technical evaluation of work plan and budget Prepares funding package and obtains necessa	Percentage of Time Spent on Grants/Cooperative Agreements Management: Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic raview of Superfund State contracts payment receipts (Superfund only) Inspects and accepts deliverables Other (Mat) Close-out: Reviews final report Decides on disbussement of equipment Reconcites payments with work performed Reviews Superfund State Contracts to ensure full reinstansement (Superfund only) Cartifles deliverables
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Ptens and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing Independent Government Cost Estimates (IGEs Negotiates and ensures assocition of Superfund State Contracts (Superfund only) Performs technical evaluation of work plan and budget Prepares funding package and obtains necessal concurrences	Percentage of Time Spent on Grants/Cooperative Agreements Management:
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 3. Interagency Agreements Daties Pre-Agreement: Ptane and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notics Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing Independent Government Cost Estimates (IGEs Negotiates and ensures assocition of Superfund State Contracts (Superfund only) Performs technical evaluation of work plan and budget Prepares funding package and obtains necessa	Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic raview of Superfund State contracts payment receipts (Superfund only) inspects and accepts deliverables Other (list) Close-out: Reviews final report Decides on disbursement of equipment Reconcites payments with work performed Reviews Superfund State Contracts to ensure full reimbursement (Superfund only) Cartifles deliverables Resolves close-out issues with Grants Management Office/other agency Other (list)
Project Management/Administration: Monitors recipient—a activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 1. Interagency Agreements Daties Pre-Agreement: Ptans and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing Independent Government Cost Estimates (IGEs Negotiates and ensures assocition of Superfund State Contracts (Superfund only) Performs technical evaluation of work plan and budget Prepares funding package and obtains necessal concurrences	Percentage of Time Spent on Grants/Cooperative Agreements Management: Monitors cost management and oversit technical performance
Project Management/Administration: Monitors recipients activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 1. Interagency Agreements Daties Pre-Agreement: Plane and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing Independent Government Cost Estimates (IGEs Negotiates and ensures execution of Superfund State Contracts (Superfund only) Performs technical evaluation of work plan and budget Prepares funding package and obtains necessal concurrences Other (Net)	Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic raview of Superfund State contracts payment receipts (Superfund only) inspects and accepts deliverables Other (list) Close-out: Reviews final report Decides on disbursement of equipment Reconcites payments with work performed Reviews Superfund State Contracts to ensure full relimbursement (Superfund only) Cartifies deliverables Resolves close-out issues with Grants Management Office/other spency Other (list) Time Spant on lateragency Agreements Management:
Project Management/Administration: Monitors recipients activities and progress Reviews reports and deliverables and notifies recipient of comments Provides technical assistance to recipients Part 1. Interagency Agreements Daties Pre-Agreement: Ptans and negotiates work affort Estimates costs Obtains funding commitments Prepares commitment notice Writes or reviews scope of work Responds to pre-agreement inquiries Participates in pre-agreement conferences Coordinates with appropriate staff in developing independent Government Cost Estimates (IGEs Negotiates and ensures execution of Superfund State Contracts (Superfund only) Performs technical evaluation of work plan and budget Prepares funding package and obtains necessal concurrences Other (liet)	Monitors cost management and oversit technical performance Participates in decisions about project modification/termination Conducts periodic raview of Superfund State contracts payment receipts (Superfund only) inspects and accepts deliverables Other (list) Close-out: Reviews final report Decides on disbursement of equipment Reconcites payments with work performed Reviews Superfund State Contracts to ensure full reimbursement (Superfund only) Cartifles deliverables Resolves close-out issues with Grants Management Office/other agency Other (list)